

MINUTES FOR CACP EXECUTIVE COMMITTEE MEETING

DECEMBER 9, 2021 AT 9:00AM

Attendance:

- Kenneth Klabunde
- Monica Dwyer
- Beth Murray
- Jake Bartel
- Sara Mills
- Melissa Millard
- Jordan D'Addario
- Terry Yoho
- Bernadette Johns
- Barbara Hummel
- Hillary Wishnick
- Laura Thudium
- Rachel Pettinato
- Danielle Levy

1. Wrap up of any outstanding agenda items from last meeting (Mike McNeil)
 - a. Terry thanked everyone for the last two years
2. Committee Chair Reports:
 - a. Treasurer (Kenneth Klabunde)
 - i. Ending the year with about \$25,000 in the bank
 - ii. Ended last year with about \$35,000 in the bank
 - iii. Made some intentional spending this year that put us \$10,000 in the red
 1. Training videos from IACP
 2. Increased scholarship funds for IACP
 3. Doubled the ad spending with NPR
 - b. Membership (Jessi Beauchamp/Bernadette Johns)
 - i. A couple of new members during Covid
 - ii. May think about another training in Cincinnati in near future
 - iii. Last time we had a large membership addition was after our last training here
 - c. Training (Danielle Levy/Jordan D'Addario)
 - i. Nothing new for 2021

- d. Marketing (Blake Somers)
 - e. FRS (Susan Schorr)
- 3. Introduction of new officers (see attached org chart) and discussion of transitions
 - a. Only “vacancy” on the Org chart is website
 - b. Ken will fill in for the interim
- 4. Review and discuss/approve 2022 Calendar (attached)
 - a. Executive Committee meetings location (Zoom, in person, or hybrid)
 - b. Changed the April lunch seminar to March 4th as the training chairs had planned one
 - c. Keep EC meetings on Zoom
 - d. Calendar approved by all and voted in
- 5. Review and discuss/approve 2022 Budget (attached)
 - a. 2021 actual budget – fee for IACP trainings omitted from advanced trainings
 - b. Voted on budget – all approved
- 6. Training updates and planning for 2022
 - a. Half day enneagram training – March 4th – Chris Conlan from Northern Kentucky group is the presenter
 - i. Keep this training CACP
 - b. Had someone to do the full day seminar – cost was above our budget
 - c. Erinn McKee Hannigan recommended someone from IACP and is reaching out to them to find out interest
 - d. JLB to look into KY CLE credit for training events
 - e. CDFA board will accept any legal CLE – accept simple letter or email from the training director – add to training announcements
 - f. CEUs – ongoing stress
 - i. FRS committee will add it to their meeting and talk about submission, what we need – ADD this to next EC agenda
- 7. Membership renewal process (begins in December!)
 - a. Website automatically reopened renewals – option to renew via credit card or via mail – direct people to website to renew
 - b. Updated the amount to \$320 – normal dues amount (reduced \$50 during 2021)
 - c. Melissa, Jake and Kenneth will get the renewals rolling
 - d. Discussion about membership packet and whether it should be on the website, who has access – needs to be further discussed

- e. Cornerstone membership category
 - i. Members who have since retired but have a desire to maintain a part of the CACP community
 - ii. All agree for them to be members but not need to pay dues
- f. Pro-rated dues
- 8. Other items for discussion
 - a. Is it possible to use Membership works website to register for trainings?
 - i. Friends of CACP to register
 - ii. ** look into this before the March 4th – talk about this at the January meeting
 - iii. Lunch options
 - 1. Recovery center in NKY – Center Table – takes in addicts and do catering as an outlet
 - 2. Funkys catering
 - 3. Mike's office may have catering options